



Volunteer Role Description

Fundraising Committee Member

People who volunteer to participate in fundraising committees and assist with the running of major fundraising events will:

- Attend fundraising committee meetings as arranged and participate in discussions held and decisions made
- Carry out duties agreed by you between committee meetings in a timely manner
- Report to the committee on the duties you have carried out at agreed intervals and in the agreed format
- Be clear about your role as a volunteer for SOS and the purpose for which the funds raised will be used in any and all interactions with people you come into contact with as part of your work on the fundraising committee and at the event
- Assist in the set up, running and clear up at the event being run as agreed at committee meetings
- Provide information about the organisation and its programmes to people you interact with in the organisation and running of the fundraising event and/ or refer them to the website or office telephone number for further information